

Mount Pleasant Primary School  
Newton Lane  
Darlington  
DL3 9HE

Tel: 01325 244950

Email: [sboston@mountpleasant.darlington.sch.uk](mailto:sboston@mountpleasant.darlington.sch.uk)

Website: [www.mountpleasantschool.com](http://www.mountpleasantschool.com)



## **Cleaning Operative**

**Salary: Band 1 SCP 3**

**£8,026.81**

**16 hours per week**

**1 Year Fixed Term Contract**

We are looking to recruit a cleaning operative to join our established team.

The successful candidate must have good communication skills and the ability to maintain a high standard of cleaning.

The post will be based in Mount Pleasant Primary School however, the Trust reserves the right to require you to work at other schools in the Trust. As part of Lingfield Education Trust, there are exciting opportunities to work across the Trust and for career progression.

Lingfield Education Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all our staff and volunteers to share this commitment. All appointments are, therefore, made subject to receipt of a completed application form, satisfactory references and Enhanced Disclosure and Barring Check.

If you are interested in the role, an application pack and further information can be requested from Sophie Boston on 01325 244950 or by email [sboston@mountpleasant.darlington.sch.uk](mailto:sboston@mountpleasant.darlington.sch.uk)

Applications must be returned to [sboston@mountpleasant.darlington.sch.uk](mailto:sboston@mountpleasant.darlington.sch.uk)

**Closing Date: 16<sup>th</sup> June 2021**

**Interview Date: 22<sup>nd</sup> June 2021**



## JOB DESCRIPTION

**POST TITLE : Cleaning Operative**

**GRADE : Band 1 (SCP 3)**

**REPORTING: Reporting to the Cleaning Supervisor or RELATIONSHIP equivalent**

**JOB PURPOSE : To clean the designated areas in line with the schools quality procedures and work programmes in a safe and efficient manner**

**POST NO.**

### MAIN DUTIES/RESPONSIBILITIES

1. To clean all allocated areas which may include any or all of the following ;
  - Toilets and washrooms
  - Offices and classrooms
  - Corridors and walkways
  - School Halls

*(Please note this list is not exhaustive)*
2. To respond to communication with customers / clients and colleagues.
3. To ensure that a high standard of work is maintained in accordance with Quality Systems
4. To comply with Health and Safety policy and systems, including COSHH regulations
5. To safeguard and promote the welfare of children for whom you have responsibility or come into contact with, to include adhering to all specified procedures.
6. The post holder must carry out his/her duties with full regard to the Trust's Equal Opportunities and Racial Equality Policies in the terms of employment and service delivery to ensure that colleagues are treated and services delivered in a fair and consistent manner.

7. To comply with health and safety policy and systems, report any incidents/accidents/hazards and take pro-active approach to health and safety matters in order to protect both yourself and others.
8. Any other duties of a similar nature related to the post which may be required from time to time.

**PLEASE NOTE THAT SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLY WITH ALL TRUST POLICIES, INCLUDING THE NO SMOKING POLICY.**

*THE SUCCESSFUL APPLICANT WILL BE SUBJECT TO RELEVANT VETTING CHECKS, INCLUDING A SATISFACTORY DBS BEFORE AN OFFER OF APPOINTMENT IS CONFIRMED. FOLLOWING APPOINTMENT THE EMPLOYEE WILL BE SUBJECT TO RE-CHECKING AS REQUIRED FROM TIME TO TIME BY THE TRUST.*

## MOUNT PLEASANT PRIMARY SCHOOL

### CLEANING OPERATIVE, PERSON SPECIFICATION

ESSENTIAL				DESIRABLE		
	Criteria No.	ATTRIBUTE	Stage Identified	Criteria No.	ATTRIBUTE	Stage Identified
<b>Experience &amp; Knowledge</b>				D1	Previous cleaning experience in either industrial or contract setting	AF,I,R
				D2	Knowledge of Health and Safety practices at work	AF,I,R
<b>Skills</b>	E1	Good verbal communication skills	I, R	D3	Previous experience of using a range of different cleaning equipment and tools	AF,I,R
	E2	Experience of working with a range of people	AF,I,R	D4		AF,C
	E3	Ability to maintain high standard level of cleaning	I,R,		Manual handling training and experience	
<b>Special Requirements</b>	E4	Motivation to work with children	AF,I,R,D			

	E5	Ability to form and maintain appropriate relationships and personal boundaries with children	AF,I,R,D			
	E6	Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline	AF,I,R,D			

Key identified	Stage
AF	Application Form
C	Certificates
T	Tests
P	Presentation
I	Interview
R	References
D	Disclosure Check

Issues arising from references will be taken up at interview, all appointments are subject to satisfactory references